

# **Annual Report**

**OF**

**CENTRE FOR INTERNAL QUALITY ASSURANCE  
(CIQA)**

**PROGRAMMES UNDER**

**OPEN AND DISTANCE LEARNING MODE**

**2020-21**

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DECLARATION

## Part – I: General Information

### 1.1 Date of notification of the Centre(attach a copy of the notification):

[View Annexure 1.1](#)

### 1.2 Details of Director, CIQA

- Name: Dr. Kulwinder Pal
- Qualification: Ph.D.
- Appointment Letter and Joining Report: [View Annexure 1.2](#)

### 1.3 Details of CIQA Committee:

#### a. Composition as per Regulations

S.No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
a.	Vice Chancellor of the University	Chairperson	Dr. Ramesh Kanwar, Ph.D.	Agriculture	14 September 2020
b.	Three Senior teachers of HEI	Member 1	Dr. Rajesh Verma, Ph.D.	Management	14 September 2020
		Member 2	Mr. Amandeep Nagpal, M.Tech., M.Phil.	Computer Science	14 September 2020
		Member 3	Dr. Ajoy Batta, Ph.D.	English	14 September 2020
c.	Head of three Departments or School of Studies from which programme is being offered in ODL and Online mode	Member 4	Dr. Pavitar Parkash Singh, Ph.D.	Management	14 September 2020
		Member 5	Dr. Ripudaman Singh, Ph.D.	Geography	14 September 2020
		Member 6	Dr. Mithilesh Kumar Dubey, Ph.D.	Computer Applications	14 September 2020
d.	Two External Experts of ODL and/or Online Education	Member 7	Dr. Harvinder Kaur, Ph.D.	Economics	14 September 2020
		Member 8	Dr. Tejinder Kaur, Ph.D.	English	14 September 2020

HEI ID: HEI-P-U-0379    Name of HEI: Lovely Professional University    Type of HEI: Private

S.No.	Designation	Nomination as	Name and Qualification	Specialization	Date of Nomination in CIQA Committee
e.	<b>Officials from departments of HEI</b> <ul style="list-style-type: none"> <li>Administration</li> <li>Finance</li> </ul>	<b>Member 9 Administration</b>	Ms. Ginni Nijhawan, MBA	Management	14 September 2020
			Mr. Navdeep Dhaliwal, M.Tech.	ECE	14 September 2020
			Mr. Manish Kumar, MCA	Computer Applications	14 September 2020
			Ms. Neha Khosla, MBA	Management	14 September 2020
		<b>Member 10 Finance</b>	Mr. Manohar Sharma, B.A	Finance	14 September 2020
f.	<b>Director, CIQA</b>	<b>Member Secretary</b>	Dr. Kulwinder Pal, Ph.D.	Education	14 September 2020

**b. Whether members mentioned at 'b' to 'e' changed every 2 years? (Y/N)**

If No, reason thereof

Y (Yes)

**1.4 Number of meetings held and its approval:**

**a. No. of meetings held every year: 2-3**

**b. Meeting details:**

Meetings	Date-Month-Year	No. of External Expert Present	Minutes	Approval of Minutes
<b>Meeting 1</b>	20-08-2020	0	<a href="#">View Annexure 1.4.1</a>	<a href="#">View Annexure 1.4.2</a>
<b>Meeting 2</b>	21-09-2020	1	<a href="#">View Annexure 1.4.3</a>	<a href="#">View Annexure 1.4.4</a>
<b>Meeting 3</b>	19-06-2021	2	<a href="#">View Annexure 1.4.5</a>	<a href="#">View Annexure 1.4.6</a>

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**1.5 Number of programmes started at Certificate level as per Regulation 24 of UGC (ODL Programmes and Online Programmes) Regulations, 2020:**

From <Month, Year> academic session: 2020-2021: Not Offered

Sr. No.	Name of the Department	Certificate Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DDMMYYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Transgender)			
									M	F	TG	Total
1.												
N.												

**\*Not for Private University**

**Note:** Mention details separately for <Month, Year>academic session, as applicable, as above.

**1.6 Number of programmes started at Diploma level as per Regulation 24 of UGC(ODL Programmes and Online Programmes) Regulations, 2020:**

From < September-October 2020> academic session: 2020-21

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DDMMYYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students Admitted (Male/Female/Transgender)			
									M	F	TG	Total
1.	Computer Application	Diploma in Computer Applications	12 Months	40	10+2 in any stream or equivalent	10400	25th May, 2019	0	99	72	0	171

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Type of HEI: Private

2.	Library Sciences	Diploma in Library and Information Sciences	12 Months	32	10+2 in any stream or equivalent	4000	25th May, 2019	0	81	85	0	166
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From &lt; February-March 2021&gt; academic session: 2020-21

Sr. No.	Name of the Department	Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	Approval of statutory Authority (s) (DDMMYY YY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/Off Campus	Number of students admitted (Male/Female/Transgender)			
									M	F	TG	Total
1.	Computer Application	Diploma in Computer Applications	12 Months	40	10+2 in any stream or equivalent	10400	25th May, 2019	0	51	31	0	82
2.	Library Sciences	Diploma in Library and Information Sciences	12 Months	32	10+2 in any stream or equivalent	4000	25th May, 2019	0	57	70	0	127

**\*Not for Private University****Note: Mention details separately for <Month, Year>academic session, as applicable, as above.**

**HEI ID:** HEI-P-U-0379    **Name of HEI:** Lovely Professional University    **Type of HEI:** Private

**1.7 Number of programmes started at Post Graduate Diploma level as per Commission Order:**

From <Month, Year>academic session: Not offered

Sr. No.	Post Graduate Diploma Title	Duration (months)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	Approval of statutory Authority (s) (DDMMYYYY) of HEI/Regulatory authority (if required)	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Transgender)			
									M	F	TG	Total
1.												
N.												

**\*Not for Private University**

**Note:** Mention details separately for <Month, Year>academic session, as applicable, as above.

**1.8 Number of programmes started at Undergraduate Degree Programmes as per Commission Order:**

From < September-October, 2020>academic session: 2020-21

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Transgender)			
								M	F	TG	Total
1	Bachelor of Arts	3 Years	124	10+2 in any stream or equivalent	4000	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	3622	1455	0	5077
2	Bachelor of Business Administration	3 Years	132	10+2 in any stream or equivalent	10400	F. No.16-1 / 2018 (DEB-I), Dated 18	0	156	50	0	206

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Name of HEI: Lovely Professional University

Type of HEI: Private

						January, 2021					
3	Bachelor of Commerce	3 Years	132	10+2 in any stream or equivalent	7400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	201	146	0	347
4	Bachelor of Computer Applications	3 Years	124	10+2 in any stream or equivalent	10400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	283	95	0	378
5	Bachelor of Library and Information Sciences	1 Years	32	Graduation in any discipline or equivalent	4000	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	136	134	0	270
6	Bachelor of Science (Information Technology)	3 Years	124	10+2 in any stream or equivalent	10400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	134	33	0	167

From &lt; February-March, 2021&gt;academic session: 2020-21

Sr. No.	Under - Graduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Trans-gender)			
								M	F	T G	Total
1	Bachelor of Arts	3 Years	124	10+2 in any stream or equivalent	4000	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	1714	765	0	2479

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2	Bachelor of Business Administration	3 Years	132	10+2 in any stream or equivalent	10400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	75	30	0	105
3	Bachelor of Commerce	3 Years	132	10+2 in any stream or equivalent	7400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	77	49	0	126
4	Bachelor of Computer Applications	3 Years	124	10+2 in any stream or equivalent	10400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	130	47	0	177
5	Bachelor of Library and Information Sciences	1 Years	32	Graduation in any discipline or equivalent	4000	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	107	161	0	268
6	Bachelor of Science (Information Technology)	3 Years	124	10+2 in any stream or equivalent	10400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	49	13	0	62

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From &lt; September-October 2020&gt;academic session: 2020-2021

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Type of HEI: Private

Sr. No.	Postgraduate Degree Title	Duration (years)	No. of Credits	Admission Eligibility	Fee (Rs.)	UGC Recognition Letter No. and date	No. of Learner Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	Number of students admitted (Male/Female/Transgender)			
								M	F	TG	Total
1	Master of Arts (Economics)	2 Years	88	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	45	44	0	89
2	Master of Arts (Education)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	33	73	0	106
3	Master of Arts (English)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	128	226	0	354
4	Master of Arts (Hindi)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	20	40	0	60
5	Master of Arts (History)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	170	84	0	254
6	Master of Arts (Mathematics)	2 Years	88	Bachelor's Degree (any discipline) (Mathematics as a subject) or B.Tech or B.E or B.Sc.	4500	F. No.16-1 / 2018 (DEB-I), Dated 18	0	53	63	0	116

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				(Engineering) or equivalent		January, 2021					
7	Master of Arts (Political Science)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	143	70	0	213
8	Master of Arts (Sociology)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	182	149	0	331
9	Master of Commerce	2 Years	84	Bachelor's degree (Commerce or Management or Economics or Accounts or Math/Economics as one of the subjects/ courses) or equivalent	7400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	66	125	0	191
10	Master of Library and Information Sciences	1 Year	32	Graduation in Library & Information Sciences or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	42	81	0	123
11	Master of Science (Information Technology)	2 Years	88	Graduation in any discipline or equivalent	11400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	223	151	0	374
12	Master of Business Administration	2 Years	102	Bachelor's degree (any discipline) or equivalent or equivalent OR Completed Company Secretary (CS) from Institute of Company Secretaries of India (ICSI) OR Completed	11400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	1699	1102	0	2801

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				Chartered Accountancy (CA) from Institute of Chartered Accountants of India (ICAI) or Completed Cost & Management Accountancy (CMA) from Institute of Cost Accountants of India (ICAI)							
13	Master of Computer Applications	2 Years	104	BCA/B.Sc. (Computer Science)/B.Sc. (Information Technology)/Bachelor degree in computer science engineering or equivalent OR Any Graduation with Computer Science as a subject for three years with Mathematics as one of the subject at Graduation or 10+2 level or equivalent. OR B.A. or B.Com. or B.Sc. (any Graduation) with Mathematics as one of the subject at Graduation or 10+2 level or equivalent (with additional bridge courses)	11400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	255	195	0	450

From &lt; February-March 2021&gt;academic session: 2020-2021

Sr.	Postgraduate	Duration	No. of	Admission Eligibility	Fee (Rs.)	UGC Recognitio	No. of Learner	Number of students admitted
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Type of HEI: Private

No.	Degree Title	(years)	Credits			n Letter No. and date	Support Centre Operationalized as per territorial jurisdiction*/ Off Campus	(Male/Female/Transgender)			
								M	F	TG	Total
1	Master of Arts (Economics)	2 Years	88	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	53	46	0	99
2	Master of Arts (Education)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	15	52	0	67
3	Master of Arts (English)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	120	226	0	346
4	Master of Arts (Hindi)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	15	28	0	43
5	Master of Arts (History)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	92	83	0	175
6	Master of Arts (Mathematics)	2 Years	88	Bachelor's Degree (any discipline) (Mathematics as a subject) or B.Tech or B.E or B.Sc.	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	55	70	0	125

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Type of HEI: Private

				(Engineering) or equivalent							
7	Master of Arts (Political Science)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	77	58	0	135
8	Master of Arts (Psychology)	2 Years	80	Graduation in any discipline or equivalent	4500	F.No.: 21-50 / 2020 (DEB-IV), Dated 22 March, 2021	0	71	84	0	155
9	Master of Arts (Punjabi)	2 Years	80	Graduation in any discipline or equivalent	4500	F.No.: 21-50 / 2020 (DEB-IV), Dated 22 March, 2021	0	47	86	0	133
10	Master of Arts (Sociology)	2 Years	80	Graduation in any discipline or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	79	82	0	161
11	Master of Commerce	2 Years	84	Bachelor's degree (Commerce or Management or Economics or Accounts or Math/Economics as one of the subjects/ courses) or equivalent	7400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	241	233	0	474
12	Master of Library and Information Sciences	1 Year	32	Graduation in Library & Information Sciences or equivalent	4500	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	24	31	0	55
13	Master of Science (Information Technology)	2 Years	88	Graduation in any discipline or equivalent	11400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	115	79	0	194

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14	Master of Business Administration	2 Years	102	Bachelor's degree (any discipline) or equivalent or equivalent OR Completed Company Secretary (CS) from Institute of Company Secretaries of India (ICSI) OR Completed Chartered Accountancy (CA) from Institute of Chartered Accountants of India (ICAI) or Completed Cost & Management Accountancy (CMA) from Institute of Cost Accountants of India (ICAI)	11400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	938	533	0	1471
15	Master of Computer Applications	2 Years	104	BCA/B.Sc. (Computer Science)/B.Sc. (Information Technology)/Bachelor degree in computer science engineering or equivalent OR Any Graduation with Computer Science as a subject for three years with Mathematics as one of the subject at Graduation or 10+2 level or	11400	F. No.16-1 / 2018 (DEB-I), Dated 18 January, 2021	0	120	68	0	188

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				equivalent. OR B.A. or B.Com. or B.Sc. (any Graduation) with Mathematics as one of the subject at Graduation or 10+2 level or equivalent(with additional bridge courses)							
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**\*Not for Private University**

**Note: Mention details separately for <Month, Year>academic session, as applicable, as above.**

## Part – II: Requirements as per Centre for Internal Quality Assurance (CIQA) Functioning

### 2.1 Action taken on the functions of CIQA:-

S.No.	Provisions in Regulations	Details of Action taken by CIQA and Outcome thereof (Not more than 500 words)	Upload Relevant Document
1.	Quality maintained in the services provided to the learners	<p>As per the recommendations/ suggestions of CIQAC, quality was maintained in the various services provided to the learners with the following new inclusions:</p> <ul style="list-style-type: none"> <li>Students were made aware of online PCP classes through e-Connect/website announcements and SMS. Provision was made for students to access online PCP classes through their smartphones.</li> <li>Online platform was integrated into the e-Connect portal to conduct PCP classes along with the provision for students to access recorded lectures anytime.</li> <li>The online PCP platform was equipped with attendance tracking based on student participation in online classes.</li> <li>More user-friendly dashboard with enhanced features was developed in the Learning Management System (LPU e-Connect) for learners.</li> <li>Provision for re-appear registration was added to the LPU Touch Mobile App for the facilitation of the students.</li> </ul>	<a href="#">View Annexure - 2.1.1</a>
2.	Self-evaluative and reflective exercises undertaken for continual quality improvement in all the systems and processes of the Higher Educational Institution	<p>Self-evaluative and reflective exercises are critical for identifying areas of improvement and making changes to enhance the quality of the programs. These exercises involve quality improvement measures based on the analysis of the following reports, as envisioned by CIQA:</p> <ul style="list-style-type: none"> <li>Personal Contact Programme (PCP) monitoring report</li> <li>Students' Feedback on PCP Classes</li> <li>Feedback obtained through e-Connect on various aspects of ODL Programmes</li> <li>Students' Exam Results</li> <li>Benchmarking with reputed Institutions</li> </ul>	<a href="#">View Annexure 2.1.2.1</a>  <a href="#">View Annexure 2.1.2.2</a>

3.	Contribution in the identification of the key areas in which Higher Educational Institution should maintain quality	<p>The following are the key areas identified by CIQA to maintain quality:</p> <ul style="list-style-type: none"> <li>• Strengthening Online Support in COVID scenario</li> <li>• Academic Enrichment of learners</li> <li>• Faculty &amp; Staff Development</li> </ul>	<a href="#">View Annexure 2.1.3</a>
4.	Mechanism devised to ensure that the quality of Open and Distance Learning programmes matches with the quality of relevant programmes in conventional mode (For Dual Mode HEIs)	<p>As ensured by CIQA, the academic activities undertaken for the design, delivery, and evaluation of conventional mode programmes of the university are also being adopted for Open and Distance Learning (ODL) programmes. The Board of Studies is constituted on the lines of conventional mode programmes and the same process of curriculum shaping, curriculum writing, curriculum approval, curriculum implementation and curriculum review is being followed for all ODL programmes. On the lines of conventional mode programmes, instructional plans are prepared for all the courses and the allocated faculty members follow the same while delivering the course content during the Personal Contact Programme (PCP). In addition to the ODL faculty as per prescribed norms, faculty members from the conventional mode of education are also involved in taking PCP classes based on the number of students registered for PCP. ODL students are also given at par opportunities to attend/participate and compete in various curricular and co-curricular university events like Academic and Professional Enhancement workshops, special classes or doubt-clearing sessions, Convocation, placement drives, inter-school cultural competitions etc. They are also eligible to attend national and international level conferences, seminars, exhibitions, youth-fests, guest-lectures etc. The process of Question Paper development being followed is the same as that of conventional mode. Examinations are also conducted as per the similar process and under the strict vigil of the university. Unfair means cases reported during the Examination are put up before the UMC board of the university and the students are provided with the opportunity to present their cases before the board. Based on the decision of the UMC</p>	<a href="#">View Annexure 2.1.4</a>

		board, disciplinary actions are taken against the defaulter students.	
5.	Mechanisms devised for interaction with and obtaining feedback from all stakeholders namely, learners, teachers, staff, parents, society, employers, and Government for quality improvement.	CIQA is ensuring that various mechanisms are available for interaction and obtaining feedback from stakeholders on academic and administrative activities, facilities, resources, etc. which also include the online feedback form available on the website/LPU e-Connect portal/ LPU Touch Mobile App.	<a href="#">View Annexure 2.1.5</a>
6.	Measures suggested to the authorities of Higher Educational Institution for qualitative improvement	Various measures are suggested by CIQA for qualitative improvement; some of which are: <ul style="list-style-type: none"> <li>• Online delivery of Contact Classes and Professional Enhancement Workshops for students</li> <li>• Provision of viewing recorded lectures in case the students miss the LIVE Classes</li> <li>• Automated attendance marking system</li> <li>• Strengthening of LPU e-Connect portal and LPU Touch Mobile App with enhanced features</li> <li>• Online conduct of Exam in the COVID scenario</li> <li>• Online conduct of Faculty/ Staff Development Programme</li> </ul>	<a href="#">View Annexure 2.1.6</a>
7.	Implementation of its recommendations through periodic reviews	Follow-ups, inspections and audits are conducted to monitor and ensure the implementation of CIQAC's recommendations to take suitable remedial actions and generate action taken reports.	<a href="#">View Annexure 2.1.7</a>
8.	Workshops/ seminars/ symposium organized on quality related themes, ensure participation of all stakeholders, and disseminate the reports of such activities among all the stakeholders in Higher Educational Institution.	As per CIQA's initiatives, various Faculty/ Staff Development Workshops/ Short Term Programmes/ Orientation Programmes were organized on quality-related themes in session 2020-21. Online Workshops/ Webinars/ LIVE sessions were also conducted for ODL students for their Professional and Academic enrichment. The reports are presented in the CIQAC meetings and information is shared with all concerned through Newsletters/ Website/ social media.	<a href="#">View Annexure 2.1.8</a>
9.	Developed and collated best practices in all areas leading to quality enhancement in services to the learners and disseminate the same all concerned in Higher Educational Institution	Best practices developed and collated in various areas and the same are uploaded on the website.	<a href="#">View Annexure 2.1.9</a>

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10.	Collected, collated and disseminated accurate, complete and reliable statistics about the quality of the programme(s).	Programme-related statistics are collated from the LMS. Also, feedback on programme quality and related aspects is taken from the stakeholders through the interface on the LMS/ Website and requisite quality improvement/ enhancement measures are taken on the basis of feedback analysis and gathered statistics.	<a href="#">View Annexure 2.1.10</a>
11.	Measures taken to ensure that Programme Project Report for each programme is according to the norms and guidelines prescribed by the Commission and wherever necessary by the appropriate regulatory authority having control over the programme	Programme Project Reports (PPRs) for programmes offered in ODL mode are framed as per the norms and guidelines prescribed by the UGC.  PPRs are reviewed by CIQAC and approved by the Academic Council of the University.	<a href="#">View Annexure 2.1.11</a>
12.	Mechanism to ensure the proper implementation of Programme Project Reports	Follow-up meetings, inspections and audits by CIQA as well as the concerned Division/ Department are conducted from time to time to monitor the progress made in the implementation of PPRs and to take suitable remedial actions, if required.	<a href="#">View Annexure 2.1.12</a>
13.	Maintenance of record of Annual Plans and Annual Reports of Higher Educational Institution, review them periodically and generate actionable reports.	CIQA oversees the preparation of Annual Plans and Annual Reports of the Centre for Distance and Online Education and maintains the corresponding records. The review of CIQA activities and the Action Taken Report of the last meeting is done in each CIQAC meeting.	<a href="#">View Annexure 2.1.13.1</a>  <a href="#">View Annexure 2.1.13.2</a>
14.	Inputs provided to the Higher Educational Institution for restructuring of programmes in order to make them relevant to the job market.	While developing and reviewing the Programme Project Reports for each programme, CIQA ensures that the Programme Objectives and Learning Outcomes are in sync with job market specific skills and competencies.	<a href="#">View Annexure 2.1.14</a>
15.	Facilitated system based research on ways of creating learner centric environment and to bring about qualitative change in the entire system.	Various qualitative measures are taken to create a learner-centric environment on the basis of Feedback/ Survey/ System generated analysis reports suggested by CIQA. Some of these features are already given under point 1 of 2.1.	<a href="#">View Annexure 2.1.15</a>
16.	Steps taken as a nodal coordinating unit for seeking assessment and accreditation from a designated body for	As per the requirement, the CIQA coordinated with the IQAC of the University for the submission of NAAC SSR. CIQA also coordinated for submission of online application to AICTE for approval of MBA and MCA programmes to be offered in ODL and	<a href="#">View Annexure 2.1.16</a>

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Name of HEI: Lovely Professional University

Type of HEI: Private

	accreditation such as NAAC etc.	Online mode and the university received the letter of Recommendation from AICTE to offer these programmes in ODL and Online Learning modes from session 2021-22 onward.	
17.	Measures adopted to ensure internalisation and institutionalization of quality enhancement practices through periodic accreditation and audit	CIQA actively participated in the submission of the NAAC SSR under the dual mode category in coordination with IQAC of the university. CIQA also ensures internal quality audit of the programmes offered under Centre for Distance and Online Education annually and is planning to have external audit done by the year 2025.	<a href="#">View Annexure 2.1.17</a>
18.	Steps taken to coordinate between Higher Educational Institution and the Commission for various quality related initiatives or guidelines	<p>On behalf of HEI, CIQA coordinated with UGC for adherence to all the quality related initiatives and guidelines issued by the commission from time to time.</p> <p>CIQA coordinated for getting the following new ODL programmes recognized from UGC-DEB from session 2020-21 onwards beginning January (February-March as revised) 2021:</p> <ul style="list-style-type: none"> <li>• Master of Arts (Psychology)</li> <li>• Master of Arts (Punjabi)</li> </ul> <p>Admissions in the above programmes were initiated in the mentioned session.</p> <p>CIQA Report of ODL Programmes for the session 2019-20 was submitted in the prescribed format online through UGC DEB online portal as per the stipulated due date of 31st March 2021. CIQA annual report CIQA annual report</p> <p>The application was submitted to UGC-DEB as per the due date of 31st July 2021 to obtain recognition of ODL programmes for the session 2021-22.</p>	<p><a href="#">View Annexure 2.1.18.1</a></p> <p><a href="#">View Annexure 2.1.18.2</a></p> <p><a href="#">View Annexure 2.1.18.3</a></p>
19.	Information obtained from other Higher Educational Institutions on various quality benchmarks or parameters and best practices.	CIQA directs the process of comparative benchmarking analysis with other HEIs to get insights for improvement in various areas.	<a href="#">View Annexure 2.1.19</a>
20.	Recorded activities undertaken on quality assurance in the form of an annual report of Centre for Internal Quality Assurance.	CIQA records its activities in the form of an annual report every year.	<a href="#">View Annexure 2.1.20</a>

21.	Submitted Annual Reports to the Statutory Authorities or Bodies of the Higher Educational Institution about its activities at the end of each academic session.	The annual reports of CIQA are put up for consideration and approval from the Academic Council of the University after each academic session.	<a href="#">View Annexure 2.1.21</a>
	(a) Submitted a copy of report in the format as specified by the Commission, duly approved by the statutory authorities of the Higher Educational Institution annually to the Commission.	The reports for the years 2018-19 and 2019-20 were submitted in the prescribed format of the commission as per the dates notified by the commission. The prescribed format for the year 2020-21 onwards has been received from UGC in January 2023 and the process of submission on the online portal is being followed to ensure the report submission by 30 <sup>th</sup> April 2023 as stipulated by the commission.	
22.	Overseen the functioning of Centre for Internal Quality Assurance and approve the reports generated by Centre for Internal Quality Assurance on the effectiveness of quality assurance systems and processes	CIQAC oversees the functioning of CIQA through its meetings and reviews/recommends/ approves all the relevant reports related to various qualitative aspects.	<a href="#">View Annexure 2.1.22</a>
23.	Facilitated adoption of instructional design requirements as per the philosophy of the Open and Distance Learning decided by the statutory bodies of the HEI for its different academic programmes	Adoption of instructional design elements as per the philosophy of the Open and Distance Learning is ensured during the Curriculum Design, Review and Approval process involving Board of Studies and CIQA with final approval from the Academic Council.	<a href="#">View Annexure 2.1.23</a>
24.	Promoted automation of learner support services of the Higher Educational Institution	CIQA promoted the automation of learner support services, more so in the COVID scenario, through its various suggestions. To enrich the learning experience of the learners, a more enhanced and user-friendly dashboard was developed in the Learning Management System -LPU e-Connect. Provision was made for learners to access online Personal Contact Programme classes through LPU e-Connect using their smartphones. The platform introduced to conduct online PCP has the provision of capturing students' attendance based on their presence in the online classes. Provision was also made to provide Recorded PCP lectures for learners to access anytime. A	<a href="#">View Annexure 2.1.24</a>

		facility for re-appear examination registration was added in LPU Touch Mobile App. Online admission processing was streamlined to provide a hassle-free experience to the aspirants during the COVID period.	
25.	Coordinated with external subject experts or agencies or organisations, the activities pertaining to validation and annual review of its in-house processes	<p>CIQA ensures internal quality audit of the programmes offered under the Centre for Distance and Online Education annually and is planning to have external audit done by the year 2025.</p> <p>CIQA coordinated with external agencies and received the following accolades for the University:</p> <ul style="list-style-type: none"> <li>• The prominent magazine Competition Success Review conferred LPU with CSR Top Online and Distance Learning Institute of India Award 2021.</li> <li>• The University was ranked among "Top-10 Most Promising Distance Learning Institutes of India -2020" by Higher Education Review Magazine.</li> </ul>	<a href="#">View Annexure 2.1.25</a>
26.	Coordinated with third party auditing bodies for quality audit of programme(s)	CIQA ensures internal quality audit of the programmes offered under the Centre for Distance and Online Education annually and is planning to have external audit done by the year 2025.	<a href="#">View Annexure 2.1.26</a>
27.	Overseen the preparation of Self- Appraisal Report to be submitted to the Assessment and Accreditation agencies on behalf of Higher Educational Institution	CIQA actively participated in the submission of the NAAC SSR under the dual mode category in coordination with IQAC of the university.	
28.	Promoted collaboration and association for quality enhancement of Open and Distance Learning mode of education and research therein	CIQA, in collaboration with the concerned schools and departments of the University, organized various Faculty/ Staff Development Workshops/ Short Term Programmes/ Orientation Programmes on quality-related themes. Professional/ Academic Enhancement Workshops/LIVE sessions were also organized for ODL students by roping in experts from different domains. In the curriculum development and review process overseen by the CIQA and Board of Studies, it was ensured to include the provisions for ODL students to opt for research-related courses like Dissertation, Term Paper etc. in the relevant programmes.	<a href="#">View Annexure 2.1.28</a>

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29.	Facilitated industry-institution linkage for providing exposure to the learners and enhancing their employability.	CIQA facilitated the conduct of Online Placement drives during the COVID period to enable interested ODL students to avail the job opportunities from the recruiters such as Aero Club (Woodland India), LEOM International, Acadecraft, Wishfin etc.	<a href="#">View Annexure 2.1.29</a>
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**2.2 Compliance of Quality Monitoring Mechanism – As per Annexure-I (Part V (2)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :**

S.No.	Provisions in Regulations	Action taken in respect of ODL	Upload Relevant Document
1.	Governance, Leadership and Management: a. Organisation Structure and Governance b. Management c. Strategic Planning d. Operational Plan, Goals and Policies	<p>Organization structure and Governance: Centre for distance and online education is a part of University's well defined organization structure. All required positions, as prescribed by the commission are duly filled.</p> <p>The University has a in house developed e-Governance system to manage it's planning, human resources development and management, finance and all other administrative functions.</p> <p>Management: The leadership and management is actively involved in assessing and reviewing the activities of the Divisions of the University, thereby ensuring the achievement of its vision, mission and goals. Periodic meetings, reviews and interactions with various stakeholders, active feedback system ensure the same.</p> <p>Strategic Planning: As a part of e-Governance of the University, yearly strategic plans are made, which include various academic and administrative aspects. The strategic plans are aligned with the vision, mission, goals and quality benchmarks set by the University.</p> <p>Operational Plans, Goals and Policies: The Planning and e-Governance division of the University ensures that the yearly goals and strategic plans made by the Divisions are realistic and achievable. At the end of each year, it evaluates the achievements of the Divisions towards achieving their vision, mission and goals.</p>	<p><a href="#">View Annexure 2.2.1.1</a></p> <p><a href="#">View Annexure 2.2.1.2</a></p> <p><a href="#">View Annexure 2.2.1.3</a></p>

**HEI ID: HEI-P-U-0379****Name of HEI: Lovely Professional University****Type of HEI: Private**

2.	Articulation of Higher Educational Institution Objectives	The University has articulated clear vision and mission statements which commensurate with the goals for offering programmes in Open and Distance Learning mode.	<a href="https://www.lpu.in/about_lpu/mission.php">https://www.lpu.in/about_lpu/mission.php</a>
3.	Programme Development and Approval Processes a. Curriculum Planning, Design and Development b. Curriculum Implementation c. Academic Flexibility d. Learning Resource e. Feedback System	Programme Development and Approval Processes being followed for ODL Programmes, including Curriculum Planning, Design, Development, Implementation, Feedback, and Review are detailed in the Programme Project Report along with the specification of the Scheme, Syllabi (following the Credit Based Choice System) and Learning Resources/ Media to be used. Prescribed guidelines are followed for the development of Self Learning Material to ensure quality before getting the same finalized and approved following due process. Various mechanisms are available for interaction and obtaining feedback from stakeholders on academic and administrative activities, facilities, resources, etc. which also include the online feedback form available on the website/LPU e-Connect portal/LPU Touch Mobile App.	<a href="#">View Annexure 2.2.3.1</a> <a href="#">View Annexure 2.2.3.2</a>
4.	Programme Monitoring and Review	Curriculum Review Process being followed for ODL Programmes is also specified in Programme Project Report. CIQA and BOS are involved in the Programme Monitoring and Review process while finalizing Programme Project Report for each ODL Programme before the beginning of the session, based on the attainment of the learning outcomes.	<a href="#">View Annexure 2.2.4</a>
5.	Infrastructure Resources	The University has adequate and scalable physical facilities and ICT infrastructure to ensure the quality delivery of ODL programmes and provide the required support services to all stakeholders. The preparedness in terms of ICT usage paid its dividend when the University seamlessly transitioned to online delivery and support during the COVID scenario.	<a href="#">View Annexure 2.2.5</a>
6.	Learning Environment and Learner Support	Powered by its multiple Award-Winning online Learning Management System 'LPU e-Connect', the University is strengthening the quality and efficient delivery of higher education for its Distance learners. LPU e-Connect offers 'Any Time Anywhere' a strong and secure online connection that links LPU	<a href="#">View Annexure 2.2.6</a>

		<p>and its Distance learners. Based on enterprising web portal technology, LPU e-Connect truly automates various administrative and academic processes and minimizes the shortcomings of physical distances by providing 24X7 accessibility through its various useful features. It is a boon for students as they can learn at their convenience along with their other commitments. One can also access and explore LPU e-Connect account through 'LPU Touch' mobile app.</p> <p>Besides Personal Contact Programme Classes for academic counselling, workshops related to Professional Development and Academics are also conducted by the University virtually or on campus, as per the specific requirements of the Distance learners for their Professional and Academic Enrichment.</p> <p>University provides at-par opportunities for DE learners to compete, participate, and attend various National and International mega-events organized by the University. Distance learners are provided with placement support by informing them from time to time about various placement drives at different locations to enable them to avail the opportunities.</p> <p>There is a dedicated Call Centre, Relationship Management System on LPU e-Connect and email handling system to handle students' requests/ queries.</p>	
7.	Assessment and Evaluation	<p>The evaluation of a student is done keeping the learning outcomes of the programme in mind. The university and its faculty members are doing the evaluation of the student through various tools e.g. MCQs, presentations, projects and end term examinations to fulfill the learning outcomes expected from the course. The university has a proper assessment and moderation system for assessing the learning outcomes of students.</p>	<a href="#">View Annexure 2.2.7</a>
8.	Teaching Quality and Staff Development	<p>CIQA coordinated the conduct of various Workshops/ Short Term Programmes/ Orientation Programmes on quality-related themes for the Professional Development of</p>	<a href="#">View Annexure 2.2.8</a>

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		Faculty and Staff in session 2020-21. Due to COVID, most of these sessions were conducted online.	
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**2.3 Compliance of Process of Internal Quality Audit – As per Annexure-I (Part V (3)) of UGC (ODL Programmes and Online Programmes) Regulations, 2020 :**

S.No.	Provisions in Regulations	Action taken in respect of ODL	Upload Relevant Document
1.	Academic Planning	In order to ensure that the ODL programmes offered by the University are pertinent to the national economy, reflect the institutional strategic direction, and provide a high quality, value-added learning experience, the University employs rigorous and appropriate academic planning procedures. The University has the necessary infrastructure and technology support, as well as sufficient and qualified teaching staff and other support personnel, to ensure that the curriculum is contemporary and the institution's objectives are met.	<a href="#">View Annexure 2.3.1</a>
2.	Validation	The University has a system in place for validating its ODL programmes to make sure they are academically sound with properly defined academic standards, providing learners with the best of learning opportunities. Validation is ensured through the Board of Studies and CIQAC, the compositions of which have the provision of involving external experts from Industry and Academia.	<a href="#">View Annexure 2.3.2</a>
3.	Monitoring, Evaluation and Enhancement Plans a. Reports from Learner Support Centres (for Open and Distance Learning programmes) b. Reports from Examination Centres c. External Auditor or other	The University ensures Quality deliverance, outcomes attainment and continual quality improvements in the ODL programmes based on the following reports and measures: <ul style="list-style-type: none"> <li>• PCP attendance and feedback reports</li> <li>• Examination Observers'/Proctors' Report</li> <li>• Quality Audit Report</li> <li>• Systematic Consideration of Performance Data accessible to faculty through University Management System (UMS) and to students through LPU e-</li> </ul>	<a href="#">View Annexure 2.3.3</a>

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	<p>External Agencies report</p> <p>d. Systematic Consideration of Performance Data at Programme, Faculty and Higher Educational Institution levels</p> <p>e. Reporting and Analytics by the Higher Educational Institution</p> <p>f. Periodic Review</p>	<p>Connect</p> <ul style="list-style-type: none"><li>• System-generated reports related to the usage of LMS, Website, Examination Results etc.</li><li>• Feedback Reports from stakeholders</li></ul> <p>Based on the gathered analytics, the reviews and revisions are carried out for quality improvement.</p>	
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### Part – III: Human Resources and Infrastructural Requirements

#### 3.1 Name and details of Director of Centre for Distance and Online Education(Dual Mode University) - Regular, full time, atleast Associate Professor

Or

**Name and details of Head for each school (for Open University) - Full time dedicated, not below the rank of an Associate Professor**

Mention details such as Regular Employee, Designation, Qualification, Salary(Attach appointment letter and joining report) [View Annexure 3.1](#)

Name: Dr. Pavitar Parkash Singh

Designation: Director

Highest Qualification: Ph.D.

Nature of Appointment: Regular

Date of Joining: 25-07-2015

Pay Scale:37400-67000

#### 3.2 Compliance status of “Human Resource and Infrastructural Requirements” – As per Annexure – IV of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention compliance details against the requirements in terms of Staffing norms and physical infrastructure exclusively/independently, as mentioned in the Annexure-IV of the Regulations. In addition, the faculty details shall be provided in the following format:*

Compliance against the requirements in terms of Staffing norms as per Regulations made.  
Faculty details provided in the given format.

**HEI ID: HEI-P-U-0379****Name of HEI: Lovely Professional University****Type of HEI: Private**

Programmes Name	No. of Faculty required	No. of Faculty appointed	Complied Yes/No	If no. reason Thereof
Bachelor of Computer Applications & Master of Computer Applications	3	3	Yes	
Bachelor of Science (Information Technology) & Master of Science (Information Technology)	3	3	Yes	
Bachelor of Business Administration & Master of Business Administration	3	3	Yes	
Bachelor of Commerce & Master of Commerce	3	3	Yes	
Bachelor of Arts	2	2	Yes	
Master of Arts (English)	2	2	Yes	
Master of Arts (Sociology)	2	2	Yes	
Master of Arts (Economics)	2	2	Yes	
Master of Arts (Political Science)	2	2	Yes	
Master of Arts (Hindi)	2	2	Yes	
Master of Arts (Mathematics)	2	2	Yes	
Master of Arts (Education)	2	2	Yes	
Master of Arts (History)	2	2	Yes	
Master of Arts (Punjabi)	2	2	Yes	
Master of Arts (Psychology)	2	2	Yes	
Bachelor of Library and Information Sciences & Master of Library and Information Sciences	3	3	Yes	

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S. No.	Programme Name	No. of Full time-Dedicated faculty for ODL	Names	Designation	Qualification	Experience	Type (Regular/Contract) with gross salary/month			Date of joining programme and Joining Report
							Type	Gross salary/month	Contract period	Upload pdf
1	Bachelor of Computer Applications & Master of Computer Applications	3	Dr. Mithilesh Kumar Dubey	Associate Professor	MCA, Ph.D	244	Regular	Pay Scale: 37400-67000		20-June-2017
			Mandeep Kaur	Assistant Professor	M.Sc, MCA, UGC-NET	190	Regular	Pay Scale: 15600-39100		05-August-2009
			Manpreet Kaur	Assistant Professor	M.Tech	35	Regular	Pay Scale: 15600-39100		14-September-2017
			Veerpal Kaur	Assistant Professor	M.Tech	81	Regular	Pay Scale: 15600-39100		01-August-2020
2	Bachelor of Science (Information Technology) & Master of Science (Information Technology)	3	Mr. Anuj Sharma	Assistant Professor	MCA, Ph.D	145	Regular	Pay Scale: 15600-39100		08-August-2016
			Twinkle Chawla	Assistant Professor	M.Tech, UGC-NET	29	Regular	Pay Scale: 15600-39100		03-January-2020
			Sarabjit Kumar	Assistant Professor	MCA, M.A	238	Regular	Pay Scale: 15600-39100		21-August-2008
3	Bachelor of Business Administration & Master of Business Administration	3	Dr. Mahesh Kumar Sarva	Associate Professor	MBA, Ph.D	252	Regular	Pay Scale: 37400-67000		01-August-2014
			Neha Tikoo	Assistant Professor	MBA	131	Regular	Pay Scale: 15600-39100		21-January-2009
			Harpreet Kaur	Assistant Professor	M.A, UGC-NET	6	Regular	Pay Scale: 15600-39100		13-January-2021
			Amit Kumar Sharma	Assistant Professor	MBA	125	Regular	Pay Scale: 15600-39100		02-January-2013
4	Bachelor of Commerce	3	Dr. Harvinder Singh	Associate Professor	MBA, Ph.D	280	Regular	Pay Scale: 37400-67000		25-July-2012

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	& Master of Commerce		Nishma Kapoor	Assistant Professor	M.Com, UGC-NET	65	Regular	Pay Scale: 15600-39100		04-May-2020
			Chander Shekhar Sharma	Assistant Professor	M.Com, UGC-NET	221	Regular	Pay Scale: 15600-39100		04-May-2020
5	Bachelor of Arts	2	Dr. Harpreet Singh	Associate Professor	M.A, M.A, Ph.D, UGC-NET	231	Regular	Pay Scale: 37400-67000		16-August-2012
			Priya	Assistant Professor	M.A, CTET	64	Regular	Pay Scale: 15600-39100		17-June-2019
6	Master of Arts (English)	2	Dr. Digvijay Pandya	Associate Professor	M.A, Ph.D	182	Regular	Pay Scale: 37400-67000		09-January-2019
			Ruchika Verma	Assistant Professor	M.A	203	Regular	Pay Scale: 15600-39100		22-June-2019
7	Master of Arts (Sociology)	2	Dr. Pedada Durga Rao	Associate Professor	M.A, Ph.D	274	Regular	Pay Scale: 37400-67000		01-July-2019
			Dr. Keyoor	Assistant Professor	M.A, Ph.D, UGC-NET	57	Contract	Pay Scale: 15600-39100	30-December-2020 to 30-November-2021	30-December-2020
			Dr. Sukanya Das	Assistant Professor	M.A, Ph.D, UGC- JRF NET	77	Regular	Pay Scale: 15600-39100		09-July-2018
8	Master of Arts (Economics)	2	Dr. Tanima Dutta	Associate Professor	M.A, Ph.D	251	Regular	Pay Scale: 37400-67000		12-July-2018
			Hitesh Jhanji	Assistant Professor	MBA, UGC-NET	143	Regular	Pay Scale: 15600-39100		28-January-2010
9	Master of Arts (Political Science)	2	Dr. Vinod C.V.	Assistant Professor	MA, M.A, Ph.D, UGC-NET	138	Regular	Pay Scale: 15600-39100		20-June-2019
			Shahid N P	Assistant Professor	M.A, Ph.D, UGC-NET	34	Regular	Pay Scale: 15600-39100		01-July-2019
			Chaketi Raju	Assistant Professor	M.A, UGC-NET	6	Regular	Pay Scale: 15600-39100		28-December-2020
10	Master of Arts (Hindi)	2	Dr. Vinod Kumar	Associate Professor	M.A, Ph.D	274	Regular	Pay Scale: 37400-		10-August-

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								67000		2012
			Renu Sharma	Assistant Professor	M.A	321	Regular	Pay Scale: 15600-39100		29 June 2019
11	Master of Arts (Mathematics)	2	Dr. Sachin Kaushal	Associate Professor	M.Sc, Ph.D	190	Regular	Pay Scale: 37400-67000		08-August-2017
			Richa Nandra	Assistant Professor	M.Sc	118	Regular	Pay Scale: 15600-39100		01-August-2014
12	Master of Arts (Education)	2	Dr. Seema Pandey	Associate Professor	M.A, Ph.D	254	Regular	Pay Scale: 37400-67000		02-September-2019
			Dr. Dinesh Kumar	Associate Professor	M.Sc, M.Ed, Ph.D, UGC-NET	170	Regular	Pay Scale: 37400-67000		01-September-2008
			Rajib Chakraborty	Assistant Professor	M.Sc, M.Ed, UGC-NET	175	Regular	Pay Scale: 15600-39100		04-January-2021
13	Master of Arts (History)	2	Dr. Manu Sharma	Professor	M.A, Ph.D	262	Regular	Pay Scale: 37400-67000		11-August-2011
			Rohi Rajbar	Assistant Professor	M.A, UGC-NET	36	Regular	Pay Scale: 15600-39100		25-June-2019
14	Master of Arts (Punjabi)	2	Dr. Paramjeet Singh	Assistant Professor	M.A, Ph.D, NET	174	Regular	Pay Scale: 15600-39100		06-January-2020
			Dr. Satwant Singh	Assistant Professor	MA, Ph.D, UGC-NET	143	Regular	Pay Scale: 15600-39100		06-January-2020
15	Master of Arts (Psychology)	3	Dr. Hari Om	Associate Professor	M.A, Ph.D, NET	290	Regular	Pay Scale: 37400-67000		06-January-2020
			Dr. Meenu Sharma	Assistant Professor	M.A, Ph.D, NET	133	Contract	Pay Scale: 15600-39100	02-March-2020 to 30-November-2020	02-March-2020
			Divya Srivastava	Assistant Professor	M.Sc, UGC-NET	34	Regular	Pay Scale: 15600-39100		23-November-2020
16	Bachelor of Library and	3	Seema Sharma	Assistant Professor	M.Lib	231	Regular	Pay Scale: 15600-39100		31-July-2012

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Information Sciences & Master of Library and Information Sciences	Rajinder Kumar Kanwar	Assistant Professor	M.Lib	478	Regular	Pay Scale: 15600-39100	31-October-2017
	Jovita Kaur	Assistant Professor	M.Lib, M.Sc	217	Regular	Pay Scale: 15600-39100	30-December-2013

[View Annexure 3.2](#)**3.3 Details of Administrative staff**

Number of Administrative staff available exclusively for ODL programmes at HQ & at LSCs :

Admin Staff	Required (up to 5,000 students)	Available
Deputy Registrar	1	2
Assistant Registrar	1	2
Section Officer	1	4
Assistants	3 (2 for DM Universities)	15
Computer Operator	2	14
Multi-Tasking Staff	2	14

(Attach duly attested photocopy of appointment letter with salary details)

[View Annexure 3.3](#)**Note:**

1. In case of the enrolment higher than 5,000 the number of positions in the Centre for Distance and Online Learning may be increased by the HEI appropriately.
2. Private University eligible to offer ODL programmes through its Head Quarters only and duly recognized off-campus centres; not through any Learner Support Centre.

### Part – IV: Examinations

#### 4.1 Information of formative and summative assessments/examinations conducted with the actions taken to ensure sanctity of examinations:

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason Thereof
1.	All processes of assessment of learners in different components of Examination shall be directly handled by the concerned Institution and no part of the assessment shall be outsourced	Yes	
2.	For ensuring transparency and credibility, the full time faculty of the Open and Distance Learning mode Higher Educational Institutions or qualified faculty from University Grants Commission recognised Higher Educational Institutions only should be associated to function as invigilators, examination superintendents, as observers etc	Yes	
3.	All Examinations for Open and Distance Learning mode programmes shall be conducted within the Institution where the Study Centres or Learner Support Centres is located under the direct control and responsibility of the Open and Distance Learning mode Institution.  No Examination Centres shall be allotted to any private organisations or unapproved Higher Educational Institutions.	Yes	
4.	The examination centre must be centrally located in the city, with good connectivity from railway station or bus stand, for the convenience of the students.	Yes	

S.No.	Provisions in Regulations	Whether complied Yes/No	If No, Reason Thereof
5.	The number of examination centres in a city or State must be proportionate to the student enrolment from the region	Yes	
6.	Building and grounds of the examination centre must be clean and in good condition.	Yes	
7.	The examination centre must have an examination hall with adequate seating capacity and basic amenities	Yes	
8.	Fire extinguishers must be in working order, locations well marked and easily accessible. Emergency exits must be clearly identified and clear of obstructions	Yes	
9.	The Examination Centre shall have adequate and comfortable seating capacity and amenities including adequate lighting, ventilation and clean drinking water facilities	Yes	
10.	Safety and security of the examination centre must be ensured	Yes	
11.	Restrooms must be located in the same building as the examination centre, and restrooms must be clean, supplied with necessary items, and in working order	Yes	
12.	Provision of drinking water must be made for learners	Yes	
13.	Adequate parking must be available near the examination centre	Yes	
14.	Facilities for Persons with Disabilities should be available	Yes	

**4.2 Compliance status of 'Evaluation' and 'Certification' – As per Regulations 15 and 16 of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
1.	The Higher Educational Institution shall adopt the guidelines issued by the Commission for the conduct of proctored examinations.	<b>Yes</b> <a href="#">View Annexure 4.2.1</a>	
2.	A Higher Educational Institution offering Open and Distance Learning Programmes shall have a mechanism well in place for evaluation of learners enrolled through Open and Distance Learning mode and their certification.	<b>Yes</b> <a href="#">View Annexure 4.2.2</a>	
3.	<p>The evaluation shall include two types of assessments continuous or formative assessment and summative assessment in the form of end semester examination or term end examination:</p> <p>Provided that no semester or year-end examination shall be held unless:</p> <p>i) the Higher Educational Institution is satisfied that at least 75 per cent. of the programme of study stipulated for the semester or year has been actually conducted;</p> <p>ii) For Open and Distance Learning mode: the learner has minimum attendance of 75 per cent. in the programme specific Personal Contact Programme (excluding counselling) and lab component of each of the programmes; and detailed attendance records have been maintained by Learner Support Centre/Regional Centre/ Higher Educational Institution</p>	<p><b>Yes</b></p> <p>The evaluation of ODL learners includes both formative (continuous assessment based on assignments) and summative (End Semester Examination) assessments as given in the evaluation mechanism.</p> <p>The university is conducting Personal Contact Programme (PCP) classes for various courses as per the norms specified in the regulations. Examinations are scheduled only after ensuring the complete (100%) conduct of programme delivery.</p> <p>Students need to have a minimum of 75% attendance in PCP classes as per norms.</p> <p><a href="#">View Annexure 4.2.3.1</a></p> <p><a href="#">View Annexure 4.2.3.2</a></p>	
4.	The curricular aspects, assessment criteria and credit framework for the award of Degree	<b>Yes</b>	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	programmes at undergraduate and postgraduate level and/or Post Graduate Diploma programmes through Open and Distance Learning mode shall be evolved by adopting same standards as being followed in conventional mode by the dual mode Higher Educational Institutions and in Open Distance Learning mode by the Open Universities	The academic activities undertaken for the design, delivery, and evaluation including the assessment/ passing criteria and credit framework for the award of Degree/ Diploma in conventional mode programmes of the university are also being adopted for the Open and Distance Learning (ODL) programmes of the University. <a href="#">View Annexure 4.2.4</a>	
5.	The weightage for different components of assessments for Open and Distance Learning mode shall be as under: (i) continuous or formative assessment (in semester): Maximum 30 per cent. (ii) summative assessment (end semester examination or term end examination): Minimum 70 per cent.	<b>Yes</b>  <a href="#">View Annexure 4.2.5.1</a>  <a href="#">View Annexure 4.2.5.2</a>	
6.	The Higher Educational Institution shall notify all assessment tools to be used for formative and summative assessments	<b>Yes</b> <a href="#">View Annexure 4.2.6</a>	
7.	Marks or grades obtained in continuous assessment and end semester examinations or term end examinations shall be shown separately in the grade card	<b>Yes</b>  <a href="#">View Annexure 4.2.7</a>	
8.	A Higher Educational Institution offering a Programme in Open and Distance Learning mode shall adopt a rigorous process in development of question papers, question banks, assignments and their moderation, conduct of examination, evaluation of answer scripts by qualified teachers, and result declaration, and shall so frame the question papers as to ensure that no part of the syllabus is left out of study by a learner.	<b>Yes</b>  <a href="#">View Annexure 4.2.8</a>	
9.	The examination of the programmes in Open and Distance learning mode shall be managed by the examination or evaluation Unit of the Higher Educational Institution and shall be conducted in the examination centre as given under these regulations.	<b>Yes</b> However, Remotely Proctored Online Exams. were conducted during the session 2020-21 due to Covid-19 situation and were managed from the University	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
		Campus by the Division of Examination. All the exams were properly Proctored.	
10.	(a) The Examination Centre shall have proper monitoring mechanisms for Closed-Circuit Television (CCTV) recording of the entire examination procedure.	<b>Yes;</b> However, Remotely Proctored Online Exams. were conducted during the session 2020-21 due to the Covid-19 situation through the online platform "My Class". Student-wise exams. were properly monitored and proctored.	
	(b) Availability of biometric system	<b>Yes,</b> However, Remotely Proctored Online Exams. were conducted during the session 2020-21 due to Covid-19 situation through online platform "My Class". Students' attendance was marked after proper checking of environmental conditions and after verification of students' details by the system and proctors.	
	(c) The attendance of examinees shall be authenticated through biometric system as per Aadhaar details or other Government identifiers of Indian learners	<b>Yes;</b> However, due to the prevailing Covid-19 situation, Remotely Proctored Online Exams. were conducted in 2020-21. Students' attendance was marked after proper checking of environmental conditions and after verification of students' details by the system and proctors.	
	(d) In case of non-availability of the Closed-Circuit Television facilities, the Higher Educational Institution shall ensure that proper videography be conducted and video recordings are submitted by particular incharge of examination centre to the Higher Educational Institution	<b>Yes;</b> However, due to the prevailing Covid-19 situation, Remotely Proctored Online Exams. were conducted in 2020-21. Student-wise exams. were properly monitored and proctored.	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
11.	The Higher Educational Institution shall retain all such Closed- Circuit Television recordings in archives for a minimum period of five years	<b>Yes;</b> However, due to the prevailing Covid-19 situation, Remotely Proctored Online Exams. were conducted in 2020-21.	
12.	(a) There shall be an observer for each of the Examination Centre appointed by the Higher Educational Institution and	<b>Yes;</b> However, due to the prevailing Covid-19 situation, Remotely Proctored Online Exams. were conducted in 2020-21 and Proctors were assigned to each student in place of Observers.  <a href="#">View Annexure 4.2.12.1</a>  <a href="#">View Annexure 4.2.12.2</a>	
	(b) It shall be mandatory to have observer report submitted to the Higher Educational Institution	<b>Yes;</b> As the Remote Proctored Online Exams. were conducted in 2020-21, the proctors and super proctors were appointed for the monitoring of exams.	
13.	(a) All end semester examinations or term end examinations for programmes offered through Open and Distance Learning mode shall be conducted through proctored examination (pen- paper or online or computer based testing) within Territorial Jurisdiction, in the examination centre as mentioned in these regulations.	<b>Yes;</b> However, Remotely Proctored Online Exams. were conducted during the session 2020-21 due to Covid-19 situation and were managed from the University Campus by the Division of Examination. Otherwise, the offline examinations are held within the territorial jurisdiction of the University in the Examination Centres, as per the regulations.	
	(b) The Exams shall be under the direct control and responsibility of the Open and Distance Learning mode Institution	<b>Yes,</b> Remotely Proctored Online Exams. were conducted during the	

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
		session 2020-21 due to the Covid-19 situation and were managed from the University Campus by the Division of Examination of the University.	
14.	The Examination Centre shall be located in Government Institutions like Kendriya Vidyalaya(s), Navodaya Vidyalaya(s), Sainik School(s), State Government Schools, etc. can also be identified as examination centre(s) under direct overall supervision of a Higher Educational Institution offering education under the Open and Distance Learning mode including approved affiliated colleges under the University system in the Country and no Examination Centres shall be allotted to private organisations or unapproved Higher Educational Institutions	<b>Yes,</b> However, Remotely Proctored Online Exams. were conducted during the session 2020-21 due to the Covid-19 situation and were managed from the University Campus by the Division of Examination of the University. Otherwise, the offline examinations are held within the territorial jurisdiction of the University in the Examination Centres, as per the regulations.	
15.	The Learner Support Centres, as defined in the regulations and within the territorial jurisdiction, can also be used as examination centres provided they fulfill the criteria of an examination centre as defined in these regulations	Not Applicable as the University does not have Learner Support Centres and operates from the Campus only.	
16.	The 'Examination Centre' shall be established within the territorial jurisdiction of the Higher Educational Institution	<b>Yes,</b> However, Remotely Proctored Online Exams. were conducted during the session 2020-21 due to the Covid-19 situation and were managed from the University Campus by the Division of Examination. Otherwise, the offline examinations are held within the territorial jurisdiction of the University in the Examination Centres, as per the regulations.	
17.	(a) Each award of Degree at undergraduate and postgraduate level and post graduate diploma for Open and Distance Learning shall be assigned a unique identification number and shall have	<b>Yes</b> <a href="#">View Annexure 4.2.17.1</a>	

HEI ID: HEI-P-U-0379

Name of HEI: Lovely Professional University

Type of HEI: Private

S.No.	Provisions in Regulations	Whether complied Yes/No If Yes, Upload relevant document	If No, Reason thereof
	i. Photograph ii. Aadhaar number or other government recognised identifier or Passport number, as applicable, iii. Other relevant details of the learner along with the Programme name.		
	(b) Each award shall also be uploaded on the National Academic Depository	Yes <a href="#">View Annexure 4.2.17.2</a>	
18.	It shall be mandatory for Higher Educational Institution to mention the following on the backside of each of the degrees/certificates and mark sheets issued by the Higher Educational Institution to the learners (for each semester certificate and at the end of the programme): (i) Mode of delivery; (ii) Date of admission; (iii) Date of completion; (iv) Name and address of all Learner Support Centres (only for Open and Distance Learning); (v) Name and address of all Examination Centres	Yes <a href="#">View Annexure 4.2.18</a>	

#### 4.3 Whether any examination held through online mode.

*If yes, provide details regarding technology enabled online test with all the security arrangements ensuring transparency and credibility of the examinations, or through the Proctored Examination*

Yes, Remotely Proctored Online Exams. were held in 2020-21 due to the Covid 19 situation.

[View Annexure 4.3](#)

#### 4.4 Result and Student Progression

For UG, PG and PGD programmes

Semester beginning	Programme name	No. of students admitted	No. of students appeared in exams	No. of students progressed to next year	% of students passed	% of students passed in first class

**HEI ID: HEI-P-U-0379****Name of HEI: Lovely Professional University****Type of HEI: Private**

September-October, 2020	Bachelor of Arts	5077	3810	3097	81%	22%
September-October, 2020	Bachelor of Business Administration	206	147	113	82%	31%
September-October, 2020	Bachelor of Commerce	347	282	248	88%	28%
September-October, 2020	Bachelor of Computer Applications	378	305	259	84%	34%
September-October, 2020	Bachelor of Library and Information Sciences	270	233	0	96%	62%
September-October, 2020	Bachelor of Science (Information Technology)	167	138	121	87%	38%
September-October, 2020	Master of Arts (Economics)	89	68	63	96%	82%
September-October, 2020	Master of Arts (Education)	106	88	79	99%	90%
September-October, 2020	Master of Arts (English)	354	294	269	98%	71%
September-October, 2020	Master of Arts (Hindi)	60	52	45	96%	83%
September-October, 2020	Master of Arts (History)	254	195	174	93%	63%
September-October, 2020	Master of Arts (Mathematics)	116	96	90	95%	45%
September-October, 2020	Master of Arts (Political Science)	213	156	133	93%	72%
September-October, 2020	Master of Arts (Sociology)	331	277	242	91%	30%

**HEI ID: HEI-P-U-0379****Name of HEI: Lovely Professional University****Type of HEI: Private**

September-October, 2020	Master of Commerce	191	164	152	98%	73%
September-October, 2020	Master of Library and Information Sciences	123	115	0	98%	77%
September-October, 2020	Master of Science (Information Technology)	374	315	110	93%	69%
September-October, 2020	Master of Business Administration	2801	2401	1933	96%	52%
September-October, 2020	Master of Computer Applications	450	402	369	95%	69%
February-March, 2021	Bachelor of Arts	2479	1850	1463	77%	17%
February-March, 2021	Bachelor of Business Administration	105	76	58	75%	26%
February-March, 2021	Bachelor of Commerce	126	98	79	83%	28%
February-March, 2021	Bachelor of Computer Applications	177	142	114	77%	23%
February-March, 2021	Bachelor of Library and Information Sciences	268	225	0	94%	61%
February-March, 2021	Bachelor of Science (Information Technology)	62	49	43	76%	24%
February-March, 2021	Master of Arts (Economics)	99	77	69	95%	74%
February-March, 2021	Master of Arts (Education)	67	50	40	96%	80%
February-March, 2021	Master of Arts (English)	346	286	257	94%	67%
February-March, 2021	Master of Arts (Hindi)	43	37	32	95%	81%
February-March, 2021	Master of Arts (History)	175	133	121	95%	78%

**HEI ID: HEI-P-U-0379****Name of HEI: Lovely Professional University****Type of HEI: Private**

February-March, 2021	Master of Arts (Mathematics)	125	95	83	92%	31%
February-March, 2021	Master of Arts (Political Science)	135	102	93	95%	85%
February-March, 2021	Master of Arts (Psychology)	155	108	93	84%	43%
February-March, 2021	Master of Arts (Punjabi)	133	102	89	92%	43%
February-March, 2021	Master of Arts (Sociology)	161	126	115	91%	51%
February-March, 2021	Master of Commerce	474	426	404	99%	60%
February-March, 2021	Master of Library and Information Sciences	55	49	0	96%	84%
February-March, 2021	Master of Science (Information Technology)	194	162	47	92%	59%
February-March, 2021	Master of Business Administration	1471	1230	981	94%	41%
February-March, 2021	Master of Computer Applications	188	159	144	91%	43%

## Part – V: Programme Project Report (PPR) and Self-Learning Material (SLM)

### 5.1 Compliance status of 'Guidelines on Programme Project Report' – As per Annexure - V of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the process followed to ensure that PPRs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

Programme Project Reports for programmes offered in ODL mode are framed as per the UGC-prescribed guidelines. These are reviewed by CIQA and final approval is given by the Academic Council of the University. PPRs consist of the following components formulated with the inputs of the concerned stakeholders: Programme's Mission and Objectives; Relevance of the Programme; Nature of the prospective target group of learners; Appropriateness of the programme to be conducted in Open and Distance Learning mode to acquire specific skills and competence; Instructional Design consisting of Curriculum Development and Review, Scheme and Syllabus, Duration of the Programme, Instructional Delivery Mechanisms, Identification of Media; Procedure for Admissions, Curriculum Transaction and Evaluation; Requirement of the laboratory support and Library Resources; Cost estimate of the programme and the provisions; and Quality assurance mechanism and expected programme outcomes.

[View Annexure 5.1.1](#)

[View Annexure 5.1.2](#)

### 5.2 Compliance status of 'Quality Assurance Guidelines of Learning Material In Multiple Media And Curriculum And Pedagogy' – As per Annexure - VI of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention compliance details against the requirements in terms of learning material (Print Media), Audio-Video Material, Online Material, Computer-based material and Curriculum and Pedagogy, as mentioned in the Annexure-VI of the Regulations for ODL programmes.*

Learning Material in multiple media, Curriculum and Pedagogy is developed by the University as per the guidelines for ODL institutions in force.

**Self Learning Material (SLM):** Self Learning Materials are available for various courses which are prepared by the University as per the guidelines for ODL institutions in force. In addition to containing the syllabus of the course, each Self Learning Material is broken down into a suitable number of units and each unit of the SLM is generally having the following features along with the suitable icons:

- Unit Structure • Objectives • Introduction • Sections and Sub-sections • Margins for taking notes • Examples and Figures • Case-lets and Case-Studies (wherever applicable) • Tasks and Self-Assessment Questions • Summary • Key Words • Review Questions • Answers to Self-Assessment Questions • Further Readings including Books and Online Links.

In addition to English Language, SLMs have also been developed in Hindi and Punjabi languages for many courses.

**Learning Material in multiple media:** e-Learning Materials and Programme Guides have also been made available online for easy access and portability. The same can be accessed through LPU DE website with open access to all. Students can access the same through our online Learning Management System - LPU e-Connect and LPU Touch Mobile App using their log-in credentials.

Additional academic resources including e-books, PDF Documents, PPTs, Links to video lectures, Question Papers of Previous Examinations etc. relevant to various courses have also been made available to students through online Learning Management System - LPU eConnect.

**Instructional Plans:** Instruction Plans are developed for various courses and shared with the students through LPU e-Connect before the start of Personal Contact Programme (PCP), so that students are aware of the things to be delivered during the PCP.

**Online PCP classes and their recordings:** PCP classes were conducted Online during the Lock-down period and links to their recordings were also made available through LPU e-Connect for the ready reference of all the ODL students.

**Curriculum and Pedagogy:** Prescribed Quality standards for curriculum and pedagogy are maintained and specified in the Programme Project Reports and Programme Guides. The maintenance of these standards is ensured during the Curriculum Design, Review and Approval process involving the Board of Studies and CIQA with final approval from the Academic Council. The University has adopted Learning Outcome-based Curriculum Framework (LOCF) and Choice Based Credit System in the design, development, and delivery of Curriculum and Pedagogy.

[View Annexure 5.2.1](#)

[View Annexure 5.2.2](#)

### **5.3 Compliance status in respect of Self-Learning Material- As per Annexure - VII of UGC (ODL Programmes and Online Programmes) Regulations, 2020**

*HEI shall mention the process followed to ensure that SLMs are prepared as per the guidelines mentioned in the Regulations. The explicit details of approval by its Statutory Authorities shall also be mentioned.*

The University follows the policy document for development of Self Learning Material prepared based on the regulatory guidelines and follows the due statutory process for getting the Self Learning Materials approved.

The policy document is appended below:

[View Annexure 5.3.1](#)

[View Annexure 5.3.2](#)

## Part – VI: Programme Delivery through Learner Support Centre (LSC)

**Not applicable as the University does not have any Learning Support Centre and operates from Headquarter Only**

### 6.1 Details of personal contact programmes implemented:

Please provide information in respect of programmes at UG, PG and PGD Programmes

S. No.	Programmes name	Centre Name	No. of centres conducted PCP	No. of PCP held every year	Total no. of students registered in the programme	No. of Students Attended on an average basis
	UG					
	PG					
	PGD					

### 6.2 Compliance status of 'Learner Support Centre' – As per Annexure – VIII of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the process followed for identification of LSCs and the agreement terms for providing support to the learners thereby ensuring compliance to the LSCs provisions of the Regulations. The explicit details of approval by its Statutory Authorities/CIQA shall also be mentioned.*

Not applicable as the University does not have any Learning Support Centre and operates from Headquarters Only

### 6.3 LSC wise enrollment details (Not for Private University)

**N.A.**

Sr. No.	Name & Address of College/ institute where LSC is established (with Pin Code)	This LSC is LSC of how many HEIs? (No. and Names)	If yes, All the HEIs in same State as that of the LSC?	Name of HEI to which College/ institute is affiliated (where LSC is established)	Whether the College/ institute is private or Govt (where LSC is established)	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
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HEI ID: HEI-P-U-0379

Name of HEI: Lovely Professional University

Type of HEI: Private

1.									
N.									

**Note: In case of Science Programmes, programmes shall be offered from the Head Quarters and/or only from such Learner Support Centres which are offering same programme under conventional mode atleast for seven years.**

N.A.

Whether LSC is offering same programme under conventional mode	If Yes, then years since when being taught in conventional mode	No. of years	7 years condition complied Yes/No

#### 6.4 Off campus details (For Deemed to be University)

Sr. No.	Name & Address of Off campus (Pin Code)	Approval of Govt of India through notification published in the Official Gazette	Name and Contact Details of Coordinator and Counselor	Qualification of Coordinator and Counselor	No. of Counsellors	Programmes offered	Total Enrolled student.
1.							
N.							

#### 6.5 Delivery of Self-Learning Material

*Delivery of Self Learning Material to learners for ODL programmes as defined in Annexure-VI and Annexure-VII of Regulations*

Type	Date of Admission (for July and January)	Date of delivery of SLM	Whether SLM delivered to learners within a fortnight from the date of admission

**HEI ID: HEI-P-U-0379****Name of HEI: Lovely Professional University****Type of HEI: Private**

Printing Material	July Session: September - October 2020 January Session: February- March 2021	July Session: September - October 2020 January Session: February- March 2021	Yes
Audio-Video Material	July Session: September - October 2020 January Session: February- March 2021	July Session: September - October 2020 January Session: February- March 2021	Yes
Online Material	July Session: September - October 2020 January Session: February- March 2021	July Session: September - October 2020 January Session: February- March 2021	Yes
Compute based Material	July Session: September - October 2020 January Session: February- March 2021	July Session: September - October 2020 January Session: February- March 2021	Yes

**6.6 Whether any course in a particular programme was allowed through OER/  
Massive Open Online Courses: No**

a. Provide details as under:

S. No.	Programme Name	Courses allowed through OER/ MOOC	Name of Platform	Name of HEI offering the course (if any)	Duration of the Course	No. of Credits assigned to the Course	Percentage of total courses in a particular programme in a semester wise – programmes wise)

b. Upload approval of statutory authorities of the Higher Educational Institution:  
Upload : NA

## Part – VII: Self Regulation through disclosures, declarations and reports

### 7.1 Compliance status of Regulations 9 of UGC (ODL Programmes and Online Programmes) Regulations, 2020– Self-regulation through disclosures, declarations and reports

S.No.	Provision	Complied Yes/No with explicit link address	If no. Reasons, thereof
1.	Joint declaration by authorised signatories, Registrar and Director of Centre for Internal Quality Assurance has been displayed on HEI website authenticating that the documents from Sr. No. '2' to '17' have been uploaded on the HEI website?	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
Uploading of the following on HEI website ( <b>Mention link</b> )			
2.	The establishing Act and Statutes there under or the Memorandum of Association, as the case may be or both, of the Higher Educational Institution, empowering it to offer programmes in Open and Distance Learning mode	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
3.	Copies of the letters of recognition from Commission and other relevant statutory or regulatory authorities	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
4.	Programme details including brochures or programme guides inter alia information such as name of the programme, duration, eligibility for enrolment, programme fee, programme structure	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
5.	Programme-wise information on syllabus, suggested readings, contact points for counselling/mentoring, programme structure with credit points, programmewise faculty details, list of supporting staff, list of Learner Support Centres with addresses and contact details (for Open and Distance Learning mode), their working	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	

	hours and counselling (for Open and Distance Learning mode) Schedule;		
6.	Important schedules or date-sheets for admissions, registration, re-registration, counselling/mentoring, assignments and feedback thereon, examinations, result declarations etc.	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
7.	The feedback mechanism on design, development, delivery and continuous evaluation of learner-performance which shall form an integral part of the transactional design of the Open and Distance Learning mode programmes and shall be an input for maintaining the quality of the programmes and bridging the gaps, if any	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
8.	Information regarding all the programmes recognized by the Commission	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
9.	Data of year-wise and programme-wise learner enrolment details in respect of degrees and/or post graduate diplomas awarded	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
10.	Complete information about 'Self Learning Material' including name of the faculty who prepared it, when was it prepared and last updated for Open and Distance Learning Programmes;	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
11.	A compilation of questions and answers under the head 'Frequently Asked Questions' with the facility of online interaction with learners providing hyperlink support for Open and Distance Learning Programmes	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
12.	List of the 'Learner Support Centres' along with the number of learners who shall appear at any examination centre and	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	

**HEI ID: HEI-P-U-0379****Name of HEI: Lovely Professional University****Type of HEI: Private**

	details of the Information and Communication Technology facilities available for conduct of examination in a fair and transparent manner, for Open and Distance Learning programmes		
13.	List of the 'Examination Centres' along with the number of learners in each centre, for Open and Distance Learning programmes	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
14.	Details of proctored examination in case of end semester examination or term end examination of Open and Distance Learning programmes	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
15.	Academic Calendar mentioning period of the admission process along with the academic session, dates of continuous and end semester examinations or term end examinations, etc	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	
16.	Reports of the third party academic audit to be undertaken every five years and internal academic audit every year by Centre for Internal Quality Assurance	<a href="https://www.lpude.in/disclosure-of-information.php">https://www.lpude.in/disclosure-of-information.php</a>	

### Part – VIII: Admission and Fees

#### 8.1 Compliance status of 'Admissions and Fees' – As per Regulations 14 of UGC (ODL Programmes and Online Programmes) Regulations, 2020

S.No.	Provision	Whether being complied Yes/No
1.	The intake capacity under Open and Distance Learning mode for a programme under science discipline to be offered by a Dual Mode University shall be three times of the approved intake in conventional mode and in case of Open University, it shall be commensurate with the capacity of the Learner Support Centres (for Open and Distance Learning only) to provide lab facilities to the admitted learners:	Yes
2.	Enrolment of learners to the Higher Educational Institution, for any reason whatsoever, in anticipation of grant of recognition for offering a programme in Open and Distance Learning mode, shall render the enrolment invalid	Yes
3.	A Higher Educational Institution shall, for admission in respect of any programme in Open and Distance Learning mode, accept payment towards admission fee and other fees and charges- (a) as may be fixed by it and declared by it in the prospectus for admission, and on the website of the Higher Educational Institutions; (b) with a proper receipt in writing issued for such payment to the concerned learner admitted in such Higher Educational Institutions; (c) only by way of online transfer, bank draft or pay order directly in favour of the Higher Educational Institution.	Yes
4.	It shall be mandatory for the Higher Educational Institution to upload the details of all kind of payment or fee paid by the learners on the website of the Higher Educational Institution.	Yes
5.	The fee waiver and/or scholarship schemes for Scheduled Caste, Scheduled Tribe, Persons with Disabilities category of learners and students from deprived section of society shall be in accordance with the instructions or orders issued by Central Government or State Government: Provided that Higher Educational Institution shall not engage in commercialisation of education in any manner whatsoever, and shall provide for equity and access to all deserving learners	Yes
6.	Admission of learners to a Higher Educational Institution for a programme in Open and Distance Learning mode	Yes

	shall be offered in a transparent manner and made directly by the Head Quarters of the Higher Educational Institution which shall be solely responsible for final approval relating to admissions or registration of learners:  Provided that a Learner Support Centre shall not admit a learner to any programme in Open and Distance Learning for or on behalf of the Higher Educational Institution	
7.	Every Higher Educational Institution shall–  (a) record Aadhaar details or other Government identifier(s) of Indian learner and Passport for an International Learner;  (b) maintain the records of the entire process of selection of candidates, and preserve such records for a minimum period of five years;  (c) exhibit such records as permissible under law on its website; and  (d) be liable to produce such record, whenever called upon to do so by any statutory authority of the Government under any law for the time being in force.	Yes
8.	Every Higher Educational Institution shall publish, prior to the date of commencement of admission to any of its programme in Open and Distance Learning mode, a prospectus (print and in e-form) containing the following for the purposes of informing those persons intending to seek admission to such Higher Educational Institutions and the general public, namely, as mentioned at sr. no. '8(a)' to '8(k)' below	
8. (a)	Each component of the fee, deposits and other charges payable by the learners admitted to such Higher Educational Institutions for pursuing a programme in Open and Distance Learning mode, and the other terms and conditions of such payment	Yes
8. (b)	The percentage of tuition fee and other charges refundable to a learner admitted in such Higher Educational Institutions in case such learner withdraws from such Higher Educational Institutions before or after completion of programme of study and the time within, and the manner in, which such refund shall be made to the learner	Yes
8. (c)	The number of seats approved in respect of each programme of Open and Distance Learning mode, which shall be in consonance with the resources	Yes
8. (d)	the conditions of eligibility including the minimum age of a learner in a particular programme of study, where so specified by the Higher Educational Institution	Yes
8. (e)	The minimum educational qualifications required for admission in programme(s) specified by the Commission or relevant statutory authority or councils, or by the	Yes

	Higher Educational Institution, where no such qualifying standards have been specified by any statutory authority	
<b>8. (f)</b>	The process of admission and selection of eligible candidates applying for such admission, including all relevant information in regard to the details of test or examination for selecting such candidates for admission to each programme of study and the amount of fee to be paid for the admission test	Yes
<b>8. (g)</b>	Details of the teaching faculty, including therein the educational qualifications and teaching experience of every member of its teaching faculty and also indicating therein whether such member is employed on regular or contractual basis or any other	Yes
<b>8. (h)</b>	Pay and other emoluments payable for each category of teachers and other employees	Yes
<b>8. (i)</b>	Information in regard to physical and academic infrastructure and other facilities, including that of each of the learner support centres (for ODL programmes) and in particular the facilities accessible by learners on being admitted to the Higher Educational Institution	Yes
<b>8. (j)</b>	Broad outline of the syllabus specified by the appropriate statutory body or by higher educational institution, as the case may be, for every programme of study	Yes
<b>8. (k)</b>	Activity planner including all the academic activities to be carried out by the higher educational institution during the academic sessions	Yes
<b>9.</b>	Higher Educational Institution shall publish information at sr. no. '8' above on its website, and the attention of the prospective learners and the general public shall be drawn to such publication on its website and Higher Educational Institution admission prospectus and the admission process shall necessarily be over within the time period mentioned in the Commission Order	Yes
<b>10.</b>	No Higher Educational Institution shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a programme of study conducted by it	Yes
<b>11.</b>	No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a programme in Open and Distance Learning mode offered by a Higher Education Institution	Yes
<b>12.</b>	No Higher Educational Institution, who has in its possession or custody, any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such Higher Educational Institution,	Yes

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	shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any programme of study which such person does not intend to pursue or avail any facility in such Higher Educational Institution	
<b>13.</b>	In case a learner, after having admitted to a Higher Educational Institution, for pursuing any programme in Open and Distance Learning mode subsequently withdraws from such Higher Educational Institution, no Higher Educational Institution in that case shall refuse to refund such percentage of fee deposited by such learner and within such time as notified by the Commission and mentioned in the prospectus of such Higher Educational Institution	Yes
<b>14.</b>	No Higher Educational Institution shall, issue or publish-  (a) any advertisement for inducing learners for taking admission in the Higher Educational Institution, claiming to be recognised by the appropriate statutory authority or by the Commission where it is not so recognised;  (b) any information, through advertisement or otherwise in respect of its infrastructure or its academic facilities or of its faculty or standard of instruction or academic or research performance, which the Higher Educational Institution, or person authorised to issue such advertisement on behalf of the Higher Educational Institution knows to be false or not based on facts or to be misleading	Yes

## Part – IX: Grievance Redressal Mechanism

### 9.1 Compliance status of 'Grievance Redressal Mechanism' – As per Annexure - X of UGC (ODL Programmes and Online Programmes) Regulations, 2020

*HEI shall mention the mechanism put into place along with brief details of grievances received and actions taken thereof. Also mention that how the learners have been made aware about this mechanism.*

Various mechanisms are in place for students to report grievances and their timely redressal. ODL students are dealt with through the following modes:

- Walk-ins at University Campus: A dedicated window is in place to handle the requests and grievances of ODL Students. Requests pertaining to grade cards and various types of certificates are processed within a reasonable time.
- Dedicated Call Centre to handle grievances/queries: A dedicated PRI line is also in place to provide required information to the ODL students on the spot. Grievances reported are forwarded to the concerned on the same day for resolution.
- Relationship Management System available on LPU e-Connect and Mobile App: Students can lodge
- their grievances online through the Relationship Management System available in their log-in accounts of Learning Management System – LPU e-Connect.
- Dedicated Email IDs to handle student grievances/queries: Requests/ Grievances reported through different email ids are forwarded to the concerned for processing/ resolution. Besides, queries are also processed through the 'Contact Us' form and web-chat option available on the university website [www.lpude.in](http://www.lpude.in).
- Queries are also catered to through official social media accounts and postal mail.

Learners have been made aware of these platforms during the induction sessions conducted for them after admissions and through announcements that are posted on LPU e-Connect, LPU Touch Mobile App, LPU DE website, SMS, Social media platforms etc.

Specific committees to deal with the grievance of the students on academic as well as other matters are also constituted as per the respective regulations and guidelines.

### 9.2 Details of Grievance received

Numbers of Grievance Received	Numbers of Grievance Resolved
43	43

### 9.3 Complaint Handling Mechanism

*HEI shall mention the mechanism adopted for Complaint Handling Mechanism as per Regulations. Also, mention details of Nodal Officers.*

The University has adopted the complaint handling mechanism as per the guidelines by the UGC and has made the information available on its DE website ([www.lpude.in](http://www.lpude.in)). Mr. Manish Kumar, Additional Director, Centre for Distance and Online Education is the nodal officer, who can be contacted through email at [doe.grc@lpu.co.in](mailto:doe.grc@lpu.co.in).

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**9.4 Details of Complaints received from UGC (DEB)**

<b>Numbers of Complaint Received</b>	<b>Numbers of Complaint Resolved</b>	<b>Whether Complaint was resolved within stipulated time i.e. 60 days? (yes/No)</b>
0	0	NA

## Part – X: Innovative and Best Practices

### 10.1 Innovations introduced during academic year

- Provision was made for students to access online PCP classes through their smartphones.
- The Online platform for the conduct of PCP classes was integrated into the e-Connect portal along with the provision for students to access recorded lectures anytime.
- The online PCP platform was equipped with attendance tracking based on student participation in online classes.
- A more user-friendly dashboard with enhanced features was developed in the Learning Management System (LPU e-Connect) for learners.
- Provision for re-appear registration was added to the LPU Touch Mobile App for the facilitation of the students.
- Professional Enhancement Workshops for students as well as Faculty/ Staff Development Programmes were conducted online due to COVID scenario.
- Online Exams were conducted with due security features involving University Faculty/ Staff as proctors

### 10.2 Best Practices of the HEI

University is following numerous best practices in the field of Open & Distance Learning pertaining to the areas like Curriculum, SLM, PCP, Evaluation System, Quality Assurance and Placements including learners and faculty-centric initiatives. The same are uploaded on LPU DE website.

<https://www.lpude.in/downloads/disclosure/best-practices.pdf>

### 10.3 Details of Job Fairs conducted by the HEI

Following the Covid guidelines, Online Placement drives were conducted to enable interested students to avail the job opportunities from the recruiters such as Aero Club (Woodland India), LEOM International, Acadecraft, Wishfin etc.

### 10.4 Success Stories of students of ODL mode of the HEI

Proving his shooting prowess, LPU ODL student Mr. Gurpreet Singh clinched two silver medals at International Shooting Sport Federation World Cup 2021 competition held in New Delhi. He won medals in two different competitions- 25m Rapid Fire Pistol (Mixed Team) and 25m Rapid Fire Pistol (Men Team). Prior to this competition, he also has many illustrious international and national winning records to his credit.

International level Hockey players and Tokyo Olympics Bronze medal winning team members like Manpreet Singh (Captain of the India team), Varun Kumar, Shamsher Singh, Harmanpreet Singh, Rupinder Pal Singh, along with Kashmir Kaur (National level Javelin Thrower), Gurpreet Singh (Participated in Tokyo Olympics), Randeep Singh (National level Rower), Bittu Singh (National level Rower), Harinder Singh (National level Rower), Gurpreet Singh (International level Shooting sportsperson), and Rohit Kumar (International level Rower) were granted sports scholarships in the form of free-ships/ fee waiver.

ODL students participated in the LPU's annual competitive inter-school cultural fest- Spectra 2020 held online in November 2020 and proved their mettle by bagging 1st Runners-up position in Overall Best Performing School category. Following ODL students outshined others in different events:

- Niranjana Chauhan: 1st position in Western Dance
- Akashdeep: 1st position in Mimicry
- Anandpreet Kaur: 1st position in Poetry

#### 10.5 Initiatives taken towards conversion of SLM into Regional Languages

In addition to English, Self-Learning Materials for many of the Programmes have been developed in Punjabi and Hindi languages also. Many of the ODL students, especially in the Arts discipline, opt for Punjabi or Hindi languages as their study medium.

#### 10.6 Number of students placed through Campus Placements

Due to covid, the session encountered a very less count of registrations from ODL students in various placement drives conducted, owing to which the university focused its placement activities to equip ODL students with versatile traits to match the core needs of the corporate world. Virtual special classes were organized under the Professional Enhancement Programme where students were trained in aptitude, reasoning, soft skills, interviewing skills, etc. Thousands of ODL students attended online workshops. These workshops were organized on various topics like How to crack a telephonic interview, Basic to Advanced Excel, Communication with accent neutralization -The need for hiring managers, etc.

#### 10.7 Details of Alumni Cell and its activity

Lovely Professional University has an Alumni association that boasts of a global network of alumni, with graduates scattered across the world. It provides them a platform to interact and reconnect with their Alma -mater. The ODL students are given the opportunity to attend the Annual Alumni homecoming event and are also eligible for nominating themselves and winning Alumni Awards in different categories.

#### 10.8 Any other Information

In addition to the working professionals, Defence and Police Personnel, Government Officials in reputed administrative positions, Teachers etc., a number of renowned sports personalities of the country including Olympians, Arjuna Awardees, Medalists in World Cups, World Championships, Commonwealth and Asian Games are pursuing higher education programmes in ODL mode from the University to fulfill their academic aspirations in addition to following their passions.

University also provided scholarships up to full fee waiver to aspirants with Spinal Cord injuries and the eligible students availed of the same during this academic year.

HEI ID: HEI-P-U-0379

Name of HEI: Lovely Professional University

Type of HEI: Private

### DECLARATION

I hereby declare that the information given above and in the enclosed documents is true, correct and nothing material has been concealed therein. In case information provided is found to be contrary to the fact, it will result in cancellation of recognition to offer ODL programmes, along with initiation of action as per provision of the UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.

Signature of the Director:

Name: Dr. Pavitar Parkash Singh

Seal: Director

Centre for Distance and Online Education  
LOVELY PROFESSIONAL UNIVERSITY  
PHAGWARA

Date: 29.04.2023

Signature of the Registrar:

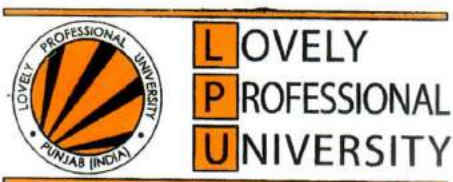
Name: Dr. Monica Gulati

Seal: Registrar

Lovely Professional University

Date: 29.04.2023

Note: Kindly take the print out of dully filled CIQA report and submit it to UGC DEB office (after getting it approved by Statutory Authorities of the HEI) and upload the same on HEI's website also. Please refer provisions regarding CIQA mentioned in UGC (ODL Programmes and Online Programmes) Regulations, 2020 and its amendments.



*Transforming Education Transforming India*

**Dr. (Ms.) Preeti Bajaj**  
Vice Chancellor

Ref. No.: LPU/VCO-A/CR/2023/OG-001/230429/004

Dated: 29<sup>th</sup> April, 2023

**TO WHOMSOEVER IT MAY CONCERN**

I, the undersigned, in the capacity of Chairman- Academic Council of Lovely Professional University approve the following Annual Reports of Centre for Internal Quality Assurance (CIQA) as asked by UGC vide D.O.No. 1-28/2022(DEB-V) dated 9<sup>th</sup> January, 2023.

1. Annual Report of CIQA for Open and Distance Learning mode programmes for session 2020-21.
2. Annual Report of CIQA for Open and Distance Learning mode programmes for session 2021-22.
3. Annual Report of CIQA for Online Learning mode programmes for session 2021-22.

The above reports will be presented for ratification in the forthcoming Academic Council Meeting.

Vice Chancellor  
Vice Chancellor  
Lovely Professional University