

Refund Policy

1. Refund of Fee

i. Withdrawal on or before the last date of admission:

In case an applicant withdraws on or before the last date of admission, then the amount already deposited by the applicant after deduction of processing fee of Rs 500/- (Rupees Five Hundred), shall be refunded.

ii. Withdrawal not more than 15 days after the last date of admission:

In case an applicant withdraws not more than 15 days after the last date of admission, then the amount already deposited by the applicant after deduction of 20% of total fee prescribed by the university shall be refunded.

iii. Withdrawal after 15 days but less than 30 days after the last date of admission:

In case an applicant withdraws after 15 days but less than 30 days after the last date of admission, then the amount already deposited by the applicant after deduction of 50% of total fee prescribed by the university shall be refunded.

iv. Withdrawal more than 30 days after the last date of admission

In case an applicant withdraws after 30 days from the last date of admission, he/she shall have no claim of refund of any fee or other charges already paid or otherwise, whatsoever against / from the University.

2. Non Refundable fees/cases:

(a) Amount paid for Application fee, Processing fee, Late fee, Entrance fee, Programme Transfer Fee and other charges is non-refundable under all circumstances, unless otherwise specifically prescribed as refundable.

(b) If in any case, a candidate has unknowingly or willfully concealed or suppressed any information/fact or if found impersonating or using any fraudulent means for getting the admission in the University, which renders him ineligible for the admission or otherwise if a candidate is allowed to admit provisionally but fails to satisfy the eligibility criteria; the admission of such an applicant shall be cancelled and/ or he/she will be liable to disciplinary action(s) as decided by the University and/or as per the law of land. That candidate shall have no claim of refund of fee or other charges already paid or otherwise, whatsoever against the University.

3. Procedure of refund:

(a) For refund, applicant needs to apply to the University on the prescribed form at University campus.

(b) Only original form duly filled and signed by the student and parent/guardian, received in person up to 30 days after the last date of admission for the concerned programme will be accepted and thereafter no application for refund will be accepted.

(c) Application sent via email or any other mode will not be accepted and cannot be used as a reference for claim of refund.

(d) Any amount, if refunded, will be in Indian Currency only.

(e) Refund if any payable shall be without any interest thereon and candidate/parent/ guardian shall have no claim or demand/claim interest on fee paid/ refund amount if any from university.

4. Other conditions for refund shall be as prescribed by the university from time to time.